

**Town of**  
  
**Ranchester**

P.O. Box 695, Ranchester, WY 82839

(307) 655-2283

(307) 655-3956, Fax

**RANCHESTER ORDINANCE VIOLATION  
(or) COMPLAINT FORM**

DATE: \_\_\_\_\_

Name of Person filing complaint: \_\_\_\_\_

Town Ordinance Violation # \_\_\_\_\_ Date Ordinance Violation/Complaint occurred \_\_\_\_\_

Description of Violation or Complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name/Address of Person violation or complaint is against:

\_\_\_\_\_  
\_\_\_\_\_

Signature of Person filing complaint: \_\_\_\_\_

Written complaint accepted by (Town employee) \_\_\_\_\_

Date accepted: \_\_\_\_\_

**PROCEDURE:**

- 1-written complaint submitted to Town Hall offices Date: \_\_\_\_\_
- 2- letter written to person violation or complaint is against Date: \_\_\_\_\_
- 3- If no response or refusal to comply; Town of Ranchester Attorney will notify of summons to appear in municipal court (there will be fees/fines attached at this point.) Date: \_\_\_\_\_

**\*Sheridan County Sheriff's Office will handle Town ordinances covered under State Statute\***

